Notification of Announcement of the Selection Process for the Position of an Institute Director

The Czech Academy of Sciences announces a selection process for the position of director of Institute of Information Theory and Automation of the CAS (UTIA).

Requirements:

- full legal competence[1],
- clean criminal record pursuant to Section 17(4)(b) and integrity pursuant to Section 17 (4) (c) of Act No. 341/2005 Coll., on public research institutions, as amended,
- university education and scientific qualification in a field covered by the institute's research activities,
- scientific activities in one of the main fields of the institute's research activities,
- organisational abilities and managerial experience,
- active knowledge of English, other language knowledge – the Czech language in particular- a benefit,
- moral integrity,
- compliance with the conditions pursuant to Act No. 451/1991 Coll., stipulating additional requirements for holding certain positions in state bodies and organisations of the Czech and Slovak Federative Republic, the Czech Republic and the Slovak Republic, as amended.

An institute director cannot be a member of managerial or supervisory bodies of legal entities performing business activities and cannot be involved in the business of legal entities active in the area that is the subject of the institute's activities. The aforementioned restrictions do not apply to the management of own assets (Section 17(6) of Act No. 341/2005 Coll.).

The institute director performs the function of director within an employment relationship with a full-time workload (1.0 FTE), which is established by appointment; no other employment relationship between the institute and the director may be concluded. The institute director shall ensure that the total sum of all their workloads with all employers complies with the ethical rules of scientific and research activities of the Czech Academy of Sciences.[2]
The institute director may participate in the implementation of projects funded through targeted support or in the execution of contracts financed from non-budgetary sources within the agreed workload, provided that this is necessary for carrying out the main activities of the institute and does not limit the fulfilment of the director's duties arising from legal regulations.

Expected term of office: May 1, 2027 – April 30, 2032.

Indicative salary: 140 000 CZK per month + annual bonus.

[1] A candidate who is not a citizen of the Czech Republic shall attach a declaration proving compliance with the conditions pursuant to Section 17(4) of Act No. 341/2005 Coll. Template of a declaration**:** see https://www.avcr.cz/en/about-us/career/selection-prodecures-for-the-directors-of-institutes/
[2] Part I(c) of the Code of Ethics for Researchers of the Czech Academy of Sciences

Applications and their annexes are submitted in writing in Czech or English. An application must contain the candidate's contact data (correspondence address, telephone number, e-mail address).

Attach the following to your application:

- structured CV,
- documents confirming university education and scientific qualifications,
- summary of work experience,
- list of main scientific works and publications,
- concept for the institute's management and the direction of its activities, including the institute's future development,
- Criminal Clearance Certificate issued within the last 3 months[1],
- declaration of integrity pursuant to Section 17(4)(c) of Act No. 341/2005 Coll.[1] and on work in the bodies of legal entities pursuant to Section 17(6) of Act No. 341/2005 Coll.[3]

Compliance with the conditions pursuant to Act No. 451/1991 Coll., is documented by a certificate pursuant to Section 4(1) and a declaration pursuant to Section 4(3), which a candidate submits with an application for the selection process or subsequently, without undue delay after the certificate is issued to them, but no later than the day of appointment to the position of institute director. The same submission methods as those for the delivery of an application for the selection process apply.[4]

The statutory deadline for processing applications for the issuance of a certificate by the Ministry of the Interior of the Czech Republic is 60 days from the date of its receipt.

Applications delivered by 15:00 on November 18, 2026 will be considered.

Possible methods of delivery of applications:

- in electronic form via:
  - data box ID: fr6adt5
  - e-mail address: posta@kav.cas.cz
- in paper form to the following address: Czech Academy of Sciences, to the attention of director of the CAS Head Office, Národní 3, 110 00 Prague 1

In the case of delivery of an application to the e-mail address, the application must be signed with a recognised electronic signature (see Act No. 297/2016 Coll., on trust services for electronic transactions, as amended). List of the data formats of documents accepted in digital form: see https://kav.cas.cz/cs/podatelna. For candidates

[3] Template of a declaration**:** see https://www.avcr.cz/en/about-us/career/selection-prodecures-for-the-directors-of-institutes/

[4] The duty to submit a certificate and declaration does not apply to a candidate who is not a citizen of the Czech Republic, a candidate who is a citizen of the Czech Republic born after 1 December 1971, a candidate who has already submitted a certificate and sworn statement to the CAS and a candidate who was not invited to a personal meeting by the selection committee in the meantime. Template of a declaration**:** see https://www.avcr.cz/cs/o-nas/kariera/reditele-pracovist/

who are not citizens of the Czech Republic, an electronic signature issued in accordance with the legal regulations of another state is also accepted, provided that the identity of the signatory can be verified.

Mark the message with the following words:
Selection Process (*Institute of Information Theory and Automation of the CAS*)

In the event of queries about the selection process, please contact
balnerova@kav.cas.cz